



## FAIRLANDS PRIMARY SCHOOL & NURSERY

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**Pound Avenue  
Stevenage  
Hertfordshire  
SG1 3JA**  
4 April 2014

Dear Parents/Carers of Pine Class

**Re: Mrs Herron**

I am writing to inform you that Mrs Herron goes on Maternity leave from today. In her absence the class will be covered by Mrs Mwamatandala, who the children will already know.

I am sure you would like to join me in wishing Mrs Herron the very best for her forthcoming arrival.

**Robert Staples  
HEADTEACHER**