



# FAIRLANDS PRIMARY SCHOOL & NURSERY

**Pound Avenue  
Stevenage  
Hertfordshire  
SG1 3JA**

29<sup>th</sup> September 2014

Dear Parents/Carers

We are holding **Nursery Parent Consultations** on **Wednesday, 15th October from 1.00 – 6.00pm.**

Parents are invited to meet Miss Field-Stanley to discuss how your child is progressing. This short appointment, which will take place **in the Lower Hall**, will give you the opportunity to ask any questions you might have and to find out more about the kind of activities your child will be undertaking during the rest of the school year. Should you need to discuss any matters in detail with your child's teacher and think that this will take longer than a 10 minute appointment, please feel free to arrange to come in and see her after school on another occasion.

**Afternoon Nursery will run as normal on that day.**

Please complete the form below and return it to Miss Field-Stanley, who will give you an appointment at a time when you are available. **Please complete one form for each child you have in school.** If you have children in different classes, we will try to arrange appointments to link with the other teachers.

Please return your forms **by Friday 3rd October.** You will receive notification of your allocated time during w/c 6<sup>th</sup> October.

Yours sincerely,

Robert Staples  
Headteacher

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## PARENT CONSULTATIONS

**Child's Name:** ..... **Class Teach:** *Miss Field-Stanley*

**Name/s of any sibling/s and their Class Teacher's name:**

.....

Please tick as many boxes as possible to indicate when you would prefer an appointment:

### WEDNESDAY 14<sup>th</sup> OCTOBER

- 1.00 - 2.00
- 2.00 – 3.00
- 3.00 –4.00
- 4.00 – 5.00
- 5.00 – 6.00

**Parent's signature**.....**Date**.....