



FAIRLANDS PRIMARY SCHOOL & NURSERY

**Pound Avenue
Stevenage
Hertfordshire
SG1 3JA**

9th March 2017

Dear Parents/Carers

Nursery Parent/Carer Teacher Consultations

We will be holding Parent/Carer Teacher Consultations for Nursery children on **Monday 27th and Tuesday 28th March**. Each Key Person will be seeing their children's parent/carers on different days as outlined below:

Acorns AM	Monday 27 th October	8.30 – 11.30am
Acorns PM	Tuesday 28 th October	12.30 – 3.10pm
Conkers AM	Tuesday 28 th October	8.30 – 11.30am
Conkers PM	Monday 27 th October	12.30 – 3.10pm

The school recently introduced an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and, once you make an appointment, you will receive an email confirming this. If you have not already used this system you will need to log on to the **School Gateway**, (www.schoolgateway.com) and register. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from **mid-day on Sunday 12th March 2017**. Please visit <https://fairlands.parenteveningsystem.co.uk> to book your appointment.

If you do not have access to the internet, or have any problems, please contact the school office who will be happy to help.

The consultations will take place in Family Room, which can be accessed by the preschool entrance.

Suzie Read
EYFS Deputy Head