



**FAIRLANDS PRIMARY SCHOOL**

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**Pound Avenue  
Stevenage  
Hertfordshire  
SG1 3JA**

# **School Information Handbook (Nursery)**

**Morning Session: 8.30am – 11.30am**

**Afternoon Session: 12.30pm – 3.30pm**

**Headteacher Mr Robert Staples BA (Hons)**

**Tel: (01438) 351053**

**E-mail: [admin@fairlands.herts.sch.uk](mailto:admin@fairlands.herts.sch.uk)**

**[www.fairlands.herts.sch.uk](http://www.fairlands.herts.sch.uk)**

Fairlands Primary School is part of The Claxton Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10461895. The registered office is at Fairlands Primary School, Pound Avenue, Stevenage, Herts SG1 3JA

**June 2017**

# Contact Information

Tel: 01438 351053

Mobile: 07970 731154

Email [admin@fairlands.herts.sch.uk](mailto:admin@fairlands.herts.sch.uk)

## **Miss Suzie Read**

Deputy Headteacher EYFS

[suzie.read@fairlands.herts.sch.uk](mailto:suzie.read@fairlands.herts.sch.uk)

## **Mrs Jen Williams**

Nursery Teacher

## **Miss Laura Duker**

Nursery Teacher

## **Mrs Sandra Johnson**

Nursery Nurse

# School Uniform

You can purchase uniform with our school Logo  
from [www.yourschooluniform.com](http://www.yourschooluniform.com) or  
[www.tesco.com/ues](http://www.tesco.com/ues)

Girls	Boys
<ul style="list-style-type: none"><li>• white shirt/polo shirt</li><li>• grey tailored skirt/pinafore/trousers/</li><li>• shorts</li><li>• navy <u>school</u> sweatshirt, cardigan or fleece; OR plain navy sweatshirt or cardigan</li><li>• plain navy, grey or black tights; or white, black or grey socks</li><li>• In the summer, a summer dress with blue and white checks or stripes.</li><li>• black shoes or plain black trainers (no boots or high-tops)</li></ul>	<ul style="list-style-type: none"><li>• white shirt/polo shirt</li><li>• grey tailored trousers or shorts</li><li>• navy <u>school</u> sweatshirt, cardigan or fleece; OR plain navy sweatshirt or cardigan</li><li>• plain black, white or grey socks</li><li>• black shoes or plain black trainers (no boots or high-tops)</li></ul>

Nursery Children do not need a PE kit

The school's policy on jewellery and other uniform issues can be found under Policies on the school website.

# Policies

The following policies and leaflets can be found on the school website

[www.fairlands.herts.sch.uk](http://www.fairlands.herts.sch.uk)

Attendance

Reaching High Targets

Homework

Behaviour Management

The Green Room

Anti-Bullying

Anti-Racism

Healthy Lunchbox Ideas

Click on “Our School” in the main heading then “Policies”. User friendly versions are labelled “Information for Parents.”

# Extended Services

We offer the following onsite facilities:

## BREAKFAST CLUB

7.45am – 8.50am

Dining Hall (Upper Building)

## NURSERY LUNCH CLUB

**Drop off** 11.20am to 11.25am (at Nursery external door)

The door will be shut promptly at 11.25am

**Pick up** 12.30pm (at the same door)

If your child attends Nursery Lunch Club, we ask that you **provide them with a healthy packed lunch or purchase a school packed lunch.**

**Please let us know, each Friday,** which days your child will be attending Lunch Club the following week. This will enable us to ensure that lunchtimes are appropriately staffed.

For further information and prices please visit the school website and click on “Community” in the main heading then “Childcare”, or contact the school office.



Are you looking for support with childcare costs?

Childcare Choices brings together all the government childcare offers in one place for the first time. The new Childcare Choices website makes it easy to find out what's on offer.

To see what offers are available to support you and your family. Use the Childcare Calculator at [www.gov.uk/childcare-calculator](http://www.gov.uk/childcare-calculator)

As well as current schemes, Childcare Choices introduces Tax-Free Childcare and 30 hours – two new offers being introduced gradually throughout 2017, starting on 21 April with parents of children aged under four (on 31 August), and parents of disabled children aged under 17.

Visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) to find out more about the new and existing offers and how they can help you.

Please contact the school office if you wish to take advantage of the 30 hours childcare offer.

# Attendance

One of the most important aspects of coming to Nursery is getting your child into the routine of attending a setting.

When your child starts Nursery, we will work very closely with you to ensure those routines are set up as smoothly as possible and support you to ensure your child attends every day.

If your child is absent from Nursery, we expect you to inform us of the reason. Please contact the office by phone, text or email on the first day of absence.

Once your child reaches 5 years old and starts full-time school in Reception, it becomes legally compulsory for your child to attend every day, so we aim to start good habits early!



Family Lives is a service the school works closely with and encourage parents to contact when they need support with everyday demands and challenges. You can contact the free Family Lives Helpline in confidence on **0808 800 2222** or visit the website at [www.familylives.org.uk](http://www.familylives.org.uk)

Family Lives run a coffee morning for parents/carers at school in the Family Room each Thursday morning from 9.00 to 11.00am. Toddlers are welcome.

## Parent/Carer Forum

Each year group has a Parent Forum representative who meets with Mr Staples, our Headteacher, once a month. If you have any issues you would like to be discussed, please email your question to [parentforum@fairlands.herts.sch.uk](mailto:parentforum@fairlands.herts.sch.uk)

## School Gateway

We use the Schoolgateway electronic system to communicate with our parents and offer an on-line payment system for school trips and Breakfast Club. **Please ensure you have provided us with an up-to-date email address** so that we can keep you up to date with school activities. You can register on the Schoolgateway once your child has been taken on roll at the school. Visit [www.schoolgateway.com](http://www.schoolgateway.com) for more details.



# Parent View



A key part of a school's Ofsted inspection are the views expressed by parents. Ofsted no longer sends out paper surveys and relies purely on views expressed through their Parent View Website.

It is therefore really important that we make sure that ALL parents views are represented on this website, including the 'silent majority' who are happy but tend not to speak up!

So, **PLEASE** could you take some time and visit [www.parentview.ofsted.gov.uk](http://www.parentview.ofsted.gov.uk) to response to the questions on the Parent View Website.

You just have to register quickly using an email address, and then there are 12 questions to answer. It takes 5 minutes!

**Please make sure that YOUR views are represented** - you can go back at any time to update your responses, if your views change.

You can see the latest results from Fairlands by clicking on the link on the school website.



We have very strong links with our local Children's Centre, which is based in Bridge Road West and is part of the Stevenage North Group of Children's Centres.

Children's Centres can offer:

- Information about good quality early years provision available during hours to suit working parents.
- Support for all children with additional needs and disabilities.
- Parent support including toy libraries, parent and toddler groups and parenting programmes.
- Play sessions and outdoor activities.
- Information about childminding networks and/or childminding groups.
- Local advice and information for parents.
- Effective links with Jobcentre Plus, local training providers, further and higher education providers, to provide access to information, training and career opportunities.
- Child and family health services, including antenatal services and breastfeeding support

For more details about Bridge Road Children's Centre and any of the children's centres in the Stevenage North Group visit [www.stevenagenorthcc.org.uk/bridgeroad](http://www.stevenagenorthcc.org.uk/bridgeroad)

You can contact the **Group Manager, Helen Longstaff** at: [enquiries@stevenagenorthcc.org.uk](mailto:enquiries@stevenagenorthcc.org.uk) or call 01438 202692