



FAIRLANDS PRIMARY SCHOOL & NURSERY

**Pound Avenue
Stevenage
Hertfordshire
SG1 3JA**

School Information Handbook (KS1 – Years 1 & 2)

Headteacher Mr Robert Staples BA (Hons)
Tel: (01438) 351053 Fax: (01438) 750116 E-mail: admin@fairlands.herts.sch.uk
www.fairlands.herts.sch.uk

Fairlands Primary School is part of The Claxton Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10461895. The registered office is at Fairlands Primary School, Pound Avenue, Stevenage, Herts, SG1 3JA.

July 2017

Contact Information

Tel: 01438 351053

Mobile: 07970 731154

Email admin@fairlands.herts.sch.uk

Miss Emma Verlander

KS1 Deputy Headteacher

emma.verlander@fairlands.herts.sch.uk

Year	Class Name	Teacher
Year 1	Cedar	Mr Ryan Watson
	Cherry	Miss Jessica Brown
	Chestnut	Miss Aanisaa Kamali
Year 2	Elder	Mrs Erin Toll
	Elm	Miss Kim Ferguson
	Fir	Miss Ella Tyrrell

Planned events for YEAR 1 during the 2017/18 academic year

Event	When	<i>Approximate cost</i>
Move a Mile	Daily	None
Trip to Letchmore Park	Autumn 1	None
Trip to King George's Park	Autumn 1	None
Trip to Hampson Park	Autumn 1	None
Trip to Stevenage Old Town Fair	Autumn 1	None
Forest School Experience	Autumn 2	£5
Pantomime	Autumn 2	£11
KS1 Christmas Production	Autumn 2	None
Once Upon a time WOW day	Spring 2	Costume and sponsored event
Into Space WOW day	Summer 1	Costume
Gulliver's Land Trip	Summer 2	£20

Planned events for YEAR 2 during the 2017/18 academic year

Event	When	<i>Approximate cost</i>
Move a Mile	Daily	None
Healthy Humans WOW day	Autumn 1	Costume and fun run
Pantomime	Autumn 2	£11
KS1 Christmas Production	Autumn 2	None
Great Fire of London	Spring 2	Costume
Local Allotment Walk	Summer 1	None
Woburn Trip	Summer 2	£20

There may be other local trips throughout the year, which parents will be informed at the time. These will be free of charge.

School Uniform

You can purchase uniform with our school Logo from www.yourschooluniform.com or www.tesco.com/ues

Girls	Boys
<ul style="list-style-type: none">• white shirt/polo shirt• grey tailored skirt/pinafore/ trousers/ shorts• navy <u>school</u> sweatshirt, cardigan or fleece; OR plain navy sweatshirt or cardigan• plain navy, grey or black tights; or white, black or grey socks• In the summer, a summer dress with blue and white checks or stripes.• black shoes or plain black trainers (no boots or high-tops)	<ul style="list-style-type: none">• white shirt/polo shirt• grey tailored trousers or shorts• navy <u>school</u> sweatshirt, cardigan or fleece; OR plain navy sweatshirt or cardigan• plain black, white or grey socks• black shoes or plain black trainers (no boots or high-tops)

PE KIT

- Shorts – plain navy
- Tops – plain white or navy
- Footwear inside – bare feet
- Footwear outside – plimsolls or ankle trainers that can be fastened
- Winter kit – plain sweatshirt and jogging bottoms
- During PE lessons all children will be asked to remove wrist watches and remove/cover their earrings. All classes should have a roll of tape to cover studs during PE lessons.
- Children with long hair must tie it back with a hair band.

The school's policy on jewellery and other uniform issues can be found under Policies on the school website.

Universal Free School Meals

Children in **Reception to Year 2** are all entitled to have a free school meal each day under a Government run scheme called **Universal Free School Meals**.

All children in Reception to Year 2 should be registered for UFSM. We have previously asked our parents to provide us with their NI number and dob so that we could ensure this, and will always request this information from parents new to the school.

Once registered, if any registered parents are claiming one of the benefits listed below, the school receives £1,320 **Pupil Premium** funding:

- Income Support
- Income based Jobseeker's Allowance
- Pension Credit (Guarantee Credit element)
- (Income Related) Employment Support Allowance
- Child Tax Credit with income below £16,190 and not in receipt of Working Tax Credit

The school has the freedom to spend Pupil Premium funding in a way they think will best support the raising of attainment for the most vulnerable pupils. At this school, the funding is used for children to receive tailored support from a Pupil Premium Champion. For more information on Pupil Premium funding visit www.gov.uk

If you have not previously provided us with your details and/or your circumstances have changed, meaning that you are now entitled one of these benefits, please either register your child at www.hertsdirect.org/freeschoolmeals, or contact the school office and we can register them for you.

Attendance

Children of school-age who are registered at a school must, by law, attend school regularly.

Regular attendance is important, not just because the law requires it, but because it is the best way of ensuring that a child makes the most of the educational opportunities which are available to him or her.

There may be rare occasions when a child has to miss school – for example, if he or she is very unwell. Any other absences should be kept to an absolute minimum. **In particular, parents should never take their child out of school during term-time in order to go on holiday.**

If your child is absent from school, we expect you to inform us of the reason. Please contact the office by phone, text or email by 10.00am on the first day of absence.

If your child has an unavoidable appointment during the school day, please ensure you inform the school office beforehand. If the appointment means that your child will be late to school, please also ensure you book their school meal in advance.

For further information on attendance, please refer to our Attendance Policy on the school website.

Extended Services

We offer the following onsite facilities:

Breakfast Club

7.45am – 8.50am

Dining Hall (Upper Building)

No need to book

&

Treehouse After-School Club

3.15pm – 6.15pm

No more than 2 hours for children under 5

Booking essential

For further information and prices please visit www.fairlands.herts.sch.uk and click on “Community” in the main heading then “Childcare”, or contact the school office.

Policies

The following policies and leaflets can be found on the school website

www.fairlands.herts.sch.uk

Attendance

Reaching High Targets

Homework

Behaviour Management

The Green Room

Anti-Bullying

Anti-Racism

Healthy Lunchbox Ideas

Click on “Our School” in the main heading then “Policies”. User friendly versions are labelled “Information for Parents.”

Schoolcoms/Schoolgateway

We use an electronic system to communicate with our parents and offer an on-line payment system for school meals, school trips and Breakfast Club. **Please ensure you have provided us with an up-to-date email address** so that we can keep you up to date with school activities. You can register and download the app at www.schoolgateway.com



Family Lives is a service the school works closely with and encourage parents to contact when they need support with everyday demands and challenges. You can contact the free Family Lives Helpline in confidence on **0808 800 2222** or visit www.familylives.org.uk

Our Family Lives Worker runs a coffee morning for parents/carers at school in the Family Room each Thursday morning from 9.00 to 11.00am. Toddlers are welcome.

Parent/Carer Forum

Each year group has a Parent/Carer Forum representative who meets with Mr Staples, our Headteacher, once a month. If you have any issues you would like to be discussed, please email your question to parentforum@fairlands.herts.sch.uk

Parent View



A key part of a school's Ofsted inspection are the views expressed by parents. Ofsted no longer sends out paper surveys and relies purely on views expressed through their Parent View Website.

It is therefore really important that we make sure that ALL parents views are represented on this website, including the 'silent majority' who are happy but tend not to speak up!

So, **PLEASE** could you take some time and visit www.parentview.ofsted.gov.uk to response to the questions on the Parent View Website.

You just have to register quickly using an email address, and then there are 12 questions to answer. It takes 5 minutes!

Please make sure that YOUR views are represented - you can go back at any time to update your responses, if your views change.

You can see the latest results from Fairlands by clicking on the link on the school website.