



FAIRLANDS PRIMARY SCHOOL

**Pound Avenue
Stevenage
Hertfordshire
SG1 3JA**

School Information Handbook Reception

Headteacher Mr Robert Staples BA (Hons)

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www.fairlands.herts.sch.uk

Fairlands Primary School is part of The Claxton Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10461895. The registered office is at Fairlands Primary School, Pound Avenue, Stevenage, Herts SG1 3JA

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Contact Information

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Email admin@fairlands.herts.sch.uk

Mrs Suzie Pilgrim

Early Years Deputy Headteacher

suzie.pilgrim@fairlands.herts.sch.uk

Miss Holly Vale

Teacher – Ash Class

Miss Rochelle Free

Teacher – Beech Class

Mrs Jennifer Williams / Ms Sarah Pratten

Teachers – Birch Class

School Uniform

You can purchase uniform with our school Logo from www.yourschooluniform.com or <https://myclothing.com/>

All children are strongly encouraged to wear school uniform:

- White shirt/polo shirt
- Grey tailored skirt/trousers/shorts
- Navy school sweatshirt, navy school cardigan OR plain navy jumper, sweatshirt or cardigan
 - Plain navy, grey or black tights; or white, black or grey socks
 - Black shoes, sandals or boots
- In the summer, a summer dress with blue and white checks or stripes

PE Kit / Swimming kit

- Shorts – plain navy
- Tops – plain white or navy
- Footwear inside – bare feet
- Footwear outside – ankle trainers that can be fastened
- Winter kit – plain sweatshirt and jogging bottoms
- During PE lessons, all children will be asked to remove wrist watches and remove/cover their earrings. All classes will have a roll of tape to cover studs during PE lessons.
- Swimming - swimming costume or trunks and towel. Bermuda shorts / bikinis may NOT be worn, as requested by the pool managers.

The school's policy on jewellery and other uniform issues can be found under Policies on the school website.

Policies

The following policies and leaflets can be found on the school website

www.fairlands.herts.sch.uk

Attendance

Reaching High Targets

Homework

Behaviour Management

The Green Room

Anti-Bullying

Anti-Racism

Healthy Lunchbox Ideas

Click on “Our School” in the main heading then “Policies”. User friendly versions are labelled “Information for Parents.”

Attendance

Once your child starts full-time in Reception and turns 5, it becomes legally compulsory for him/her to attend school every day. We will work very closely with you to help you achieve this.

Regular attendance is important, not just because the law requires it, but because it is the best way of ensuring that a child makes the most of the educational opportunities which are available to him or her.

There may be rare occasions when a child has to miss school – for example, if he or she is very unwell. Any other absences should be kept to an absolute minimum. **In particular, parents should never take their child out of school during term-time in order to go on holiday.**

If your child is absent from school, we expect you to inform us of the reason. Please contact the office by phone, text or email by 10.00am on the first day of absence.

If your child has an unavoidable appointment during the school day, please ensure you inform the school office beforehand. If the appointment means that your child will be late and your child requires a school meal, please ensure you book this in advance.

Each parent with PR is individually responsible for their child's attendance.

For further information on attendance, please refer to our Attendance Policy on the school website.

Extended Services

We offer the following onsite facilities:

Breakfast Club

7.45am – 8.50am

Dining Hall (Upper Building)

No need to book

&

After-School Club

3.15pm – 6.15pm

Booking essential

For further information and prices please visit the school website and click on “Community” in the main heading then “Childcare”, or contact the school office.

Free School Meals

There are two different Free School Meal Schemes in school.

Universal Free School Meals

Children in **Reception to Year 2** are all entitled to have a free school meal each day under a Government run scheme called **Universal Free School Meals**.

Free School Meal Status

Parents of any children in **Reception to Year 6** who are claiming one of the benefits listed below, are entitled to register for **Free School Meal Status**.

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

For each child who is registered the school will receive £1,320 Pupil Premium funding, which schools have the freedom to spend in a way they think will best support the raising of attainment for the most vulnerable pupils. For more information, follow the link below to the Hertfordshire County Council website.

If you are eligible for free school meal status, and have not already registered your child/children, please do so and then let the office know, so the we can update our dinner money system.

To apply for Free School Meal Status go to www.hertfordshire.gov.uk/freeschoolmeals or call 0300 123 4048, providing your National Insurance Number and date of birth. Alternatively, please contact the school office with these details and we can apply for you.

Schoolcoms/Schoolgateway

We use an electronic system to communicate with our parents and offer an on-line payment system for school meals, school trips, breakfast and afterschool clubs. **Please ensure you have provided us with an up-to-date email address and mobile phone number**, so that we can keep you informed of school activities. You can register and download the app at **www.schoolgateway.com**

Don't forget to stay signed in to the app to ensure you receive any communications.

Parent/Carer Forum

Our Parent Forum group consists of a parent/carers representative from each year group who meet regularly with Mr Staples, our headteacher. If you have any issues you would like to be discussed, please email your question to **parentforum@fairlands.herts.sch.uk**

Friends of Fairlands

The Friends of Fairlands is a group of parents and staff that get together and organise events to raise money for our school. **Everyone is welcome.** Please contact the school office if you would like to become involved.



Family Lives is a service the school works closely with and encourages parents to contact when they need support with everyday demands and challenges. You

can contact the free Family Lives Helpline in confidence on **0800 800 2222** or visit **www.familylives.org.uk**

Parent View



A key part of a school's Ofsted inspection are the views expressed by parents. Ofsted no longer sends out paper surveys and relies purely on views expressed through their Parent View Website.

It is, therefore, really important we make sure that ALL parents/carers' views are represented on this website, including the 'silent majority' who are happy, but tend not to speak up!

So, **PLEASE** could you take some time to visit www.parentview.ofsted.gov.uk and response to the questions on the Parent View Website.

You just have to register quickly using an email address, and then there are 12 questions to answer. It takes 5 minutes!

Please make sure that YOUR views are represented - you can go back at any time to update your responses, if your views change.

You can see the latest results for Fairlands Primary School by clicking the link on the school website.

HAVE YOU CONSIDERED BEING A SCHOOL GOVERNOR?

Would you like to help shape the future
for the next generation?

Do you have a valuable/professional
skill you can offer?

Are you committed to contributing to
your local community?

If you answer **YES** to any of the above,
please get in touch

claire.peacock@fairlands.herts.sch.uk

We are keen to recruit governors who reflect our diverse community. We welcome anyone who is interested in school governance, but especially those with skills and expertise in **finance, communications, social care and education.**



We have very strong links with our local Family Centres.

The Family Centre Service was developed in October 2018, and is the integrated partnership of the Children's Centre Teams and the Public Health Nursing Teams (Health Visitors and School Nurses)

There are 6 Family Centres in Stevenage and all are situated on the old Children's Centre sites.

Family Centres continue to offer:

- Information on available local early years provision
- Support for children with additional needs and disabilities.
- Parent support including courses and one to one support
- Play sessions and outdoor activities.
- Local advice and information for parents.
- Access to information, training and career opportunities.
- Child and family health services, including antenatal services, development checks, well-being clinics and infant feeding support

Family Centres continue to support all families with children up to the age of 5 years, but are now able to provide ongoing support until the child reaches 11 years of age

For more details about Hertfordshire Family Centres visit
www.hertsfamilycentres.org

Or call
0300 123 7572

HERTFORDSHIRE SCHOOL NURSING SERVICE

The School Nursing Service is also part of the Hertfordshire Family Centre Service.

The School Nursing Service works together with children and young people their parents/carers and school staff, to provide a comprehensive efficient and accessible service which:

- Helps children keep healthy during their school days and for the rest of their lives
- Prevents ill health in children and the local community
- Supports children with medical needs and those needing medication
- Ensures that educational potential is not hampered by unmet health needs
- Monitors and supports families in relation to Hertfordshire Safeguarding Policies

When your child commences school at the age of five, care is transferred from the Health Visiting Service to the School Nursing Service. The service has four distinct areas that it offers to children attending a Hertfordshire mainstream school.

School aged immunisations are offered to all Hertfordshire children, including those who are home educated.

All Reception children will be seen for growth, vision and hearing screening. Parents are informed of the results, with further growth monitoring in Year 6.

Visit <https://www.hct.nhs.uk/our-services/school-nursing/> for more details about the School Nursing Service.