



**FAIRLANDS PRIMARY SCHOOL & NURSERY**

---

**Pound Avenue  
Stevenage  
Hertfordshire  
SG1 3JA**

# **School Information Handbook Year 2**

**Headteacher Mr Robert Staples BA (Hons)**

**Tel: (01438) 351053    Fax: (01438) 750116    E-mail: [admin@fairlands.herts.sch.uk](mailto:admin@fairlands.herts.sch.uk)  
[www.fairlands.herts.sch.uk](http://www.fairlands.herts.sch.uk)**

Fairlands Primary School is part of The Claxton Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10461895. The registered office is at Fairlands Primary School, Pound Avenue, Stevenage, Herts, SG1 3JA.

September 2019

# Contact Information

Tel: 01438 351053

Mobile: 07970 731154

Email [admin@fairlands.herts.sch.uk](mailto:admin@fairlands.herts.sch.uk)

**Miss Emma Verlander**

Year 2 Deputy Headteacher

[emma.verlander@fairlands.herts.sch.uk](mailto:emma.verlander@fairlands.herts.sch.uk)

Year	Class Name	Teacher
Year 1	Elm	Mr William Barnett
	Elder	Mrs Jessica Mclean
	Fir	Miss Katherine Wooster

**Planned events and approximate costs for YEAR 2 during the 2019/20 academic year**

<b>Event</b>	<b>When</b>	<b><i>Approximate cost</i></b>
Move a Mile	Daily	None
Healthy Humans WOW day	Autumn 1	Costume and fun run
Pantomime	Autumn 2	£11
KS1 Christmas Production	Autumn 2	None
Great Fire of London	Spring 2	Costume
Local Allotment Walk	Summer 1	None
Australia Day Wow day	Summer 2	None
School Trip	Summer 2	£20

There may be other local trips throughout the year, which parents will be informed at the time. These will be free of charge.

Children may also be given the opportunity to come to school in costumes for the WoW days, again, more information will be given nearer the time.

# School Uniform

You can purchase uniform with our school Logo from [www.yourschooluniform.com](http://www.yourschooluniform.com) or <https://myclothing.com/>

## **All children are strongly encouraged to wear school uniform:**

- White shirt/polo shirt
- Grey tailored skirt/trousers/shorts
- Navy school sweatshirt, navy school cardigan OR plain navy jumper, sweatshirt or cardigan
  - Plain navy, grey or black tights; or white, black or grey socks
  - Black shoes, sandals or boots
- In the summer, a summer dress with blue and white checks or stripes

## **PE Kit / Swimming kit**

- Shorts – plain navy
- Tops – plain white or navy
- Footwear inside – bare feet
- Footwear outside – ankle trainers that can be fastened
- Winter kit – plain sweatshirt and jogging bottoms
- During PE lessons, all children will be asked to remove wrist watches and remove/cover their earrings. All classes will have a roll of tape to cover studs during PE lessons.
- Swimming - swimming costume or trunks and towel. Bermuda shorts / bikinis may NOT be worn, as requested by the pool managers.

The school's policy on jewellery and other uniform issues can be found under Policies on the school website.

# Policies

The following policies and leaflets can be found on the school website  
[www.fairlands.herts.sch.uk](http://www.fairlands.herts.sch.uk)

Attendance

Reaching High Targets

Homework

Behaviour Management

The Green Room

Anti-Bullying

Anti-Racism

Healthy Lunchbox Ideas

Click on “Our School” in the main heading then “Policies”. User friendly versions are labelled “Information for Parents.”

# Extended Services

We offer the following onsite facilities:

## **Breakfast Club**

7.45am – 8.50am

Dining Hall (Upper Building)

*No need to book*

&

## **After-School Club**

3.15pm – 6.15pm

*Booking essential*

For further information and prices please visit the school website and click on “Community” in the main heading then “Childcare”, or contact the school office.

# Free School Meals

There are two different Free School Meal Schemes in school.

## **Universal Free School Meals**

Children in **Reception to Year 2** are all entitled to have a free school meal each day under a Government run scheme called **Universal Free School Meals**.

## **Free School Meal Status**

Parents of any children in **Reception to Year 6** who are claiming one of the benefits listed below, are entitled to register for **Free School Meal Status**.

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

For each child who is registered the school will receive £1,320 Pupil Premium funding, which schools have the freedom to spend in a way they think will best support the raising of attainment for the most vulnerable pupils. For more information, follow the link below to the Hertfordshire County Council website.

**If you are eligible for free school meal status, and have not already registered your child/children, please do so and then let the office know, so the we can update our dinner money system.**

To apply for Free School Meal Status go to [www.hertfordshire.gov.uk/freeschoolmeals](http://www.hertfordshire.gov.uk/freeschoolmeals) or call 0300 123 4048, providing your National Insurance Number and date of birth. Alternatively, please contact the school office with these details and we can apply for you.

# Schoolcoms/Schoolgateway

We use an electronic system to communicate with our parents and offer an on-line payment system for school meals, school trips, breakfast and afterschool clubs. **Please ensure you have provided us with an up-to-date email address and mobile phone number**, so that we can keep you informed of school activities. You can register and download the app at **[www.schoolgateway.com](http://www.schoolgateway.com)**

**Don't forget to stay signed in to the app to ensure you receive any communications.**

## Parent/Carer Forum

Our Parent Forum group consists of a parent/carers representative from each year group who meet regularly with Mr Staples, our headteacher. If you have any issues you would like to be discussed, please email your question to **[parentforum@fairlands.herts.sch.uk](mailto:parentforum@fairlands.herts.sch.uk)**

## Friends of Fairlands

The Friends of Fairlands is a group of parents and staff that get together and organise events to raise money for our school. **Everyone is welcome.** Please contact the school office if you would like to become involved.



Family Lives is a service the school works closely with and encourages parents to contact when they need support with everyday demands and challenges. You can contact the free Family Lives Helpline in confidence on **0808 800 2222** or visit **[www.familylives.org.uk](http://www.familylives.org.uk)**



# Parent View



A key part of a school's Ofsted inspection are the views expressed by parents. Ofsted no longer sends out paper surveys and relies purely on views expressed through their Parent View Website.

It is, therefore, really important we make sure that ALL parents/carers' views are represented on this website, including the 'silent majority' who are happy, but tend not to speak up!

So, **PLEASE** could you take some time to visit [www.parentview.ofsted.gov.uk](http://www.parentview.ofsted.gov.uk) and response to the questions on the Parent View Website.

You just have to register quickly using an email address, and then there are 12 questions to answer. It takes 5 minutes!

**Please make sure that YOUR views are represented** - you can go back at any time to update your responses, if your views change.

You can see the latest results for Fairlands Primary School by clicking the link on the school website.

# HAVE YOU CONSIDERED BEING A SCHOOL GOVERNOR?

Would you like to help shape the future  
for the next generation?

Do you have a valuable/professional skill  
you can offer?

Are you committed to contributing to your  
local community?

If you answer **YES** to any of the above,  
**please get in touch**

[claire.peacock@fairlands.herts.sch.uk](mailto:claire.peacock@fairlands.herts.sch.uk)

We are keen to recruit governors who reflect our diverse community. We welcome anyone who is interested in school governance, but especially those with skills and expertise in **finance, communications, social care and education.**