



## FAIRLANDS PRIMARY SCHOOL & NURSERY

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Pound Avenue  
Stevenage  
Hertfordshire  
SG1 3JA

6<sup>th</sup> October 2011

Dear Parents

### School Photographer

The photographer is visiting school next **Thursday, 13<sup>th</sup> October**, and will take family groups and individual photos.

They will commence at 8.30 a.m. in the **lower hall** with family groups which include pre-school children. **Please note, if you wish to have a group photo taken with pre-school children you must make an appointment.** Please sign up for your appointment on the board in the upper building entrance foyer. **Please note, we cannot accommodate senior school children.**

For these early morning appointments, please go directly to the lower hall with **all** your children **before** school on Thursday. After being photographed, if the teachers have already collected the children from the playgrounds; lower building children should be booked in the yellow book by the main entrance, upper building children should be booked in at the school office.

During the day, children will be photographed with their siblings and every child will have an individual photograph taken.

Yours sincerely

Robert Staples  
Headteacher